Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**ACHARYA PANTH SHRI GRINDH MUNI NAAM SAHEB GOVT. P.G. COLLEGE, KAWARDHA DIST KABIRDHAM (C.G.)**
Name of the head of the Institution	**DR D R RANA**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07741232496**
Mobile no.	**9893325416**
Registered Email	**govtpgcollege.kawardha@gmail.com**
Alternate Email	**kawardha.naac@gmail.com**
Address	**Adarsh Nagar Ward No. 5,**
City/Town	**KAWARDHA**
State/UT	**Chhattisgarh**
Pincode	**491995**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**DR B K SONBER**
Phone no/Alternate Phone no.	**07741232496**
Mobile no.	**9009879090**
Registered Email	**drbsonber@gmail.com**
Alternate Email	**govtpgcollege.kawardha@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.pgcollegekawardha.edu.in/naac.aspx?Title=IQAC

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.pgcollegekawardha.edu.in/newsData/7.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C**	**56.35**	**2004**	**03-May-2004**	**02-May-2009**

6. Date of Establishment of IQAC	**16-Jun-2010**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
COLLEGE MAGAZINE KRITI	**28-Jun-2018**	**999**

	1	
NATIONAL SEMINAR	12-Feb-2018 2	200
CAREER GUIDANCE	04-Oct-2017 1	50
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
PSYCHOLOGY	SEMINAR	UGC	2017 1	100000
APSGMNS GOVT PG COLLEGE KAWARDHA	VARIOUS	STATE GOVT	2017 1	44047100
APSGMNS GOVT PG COLLEGE KAWARDHA	VARIOUS	LOCAL BODIES	2017 1	2347350
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9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

National Seminar organized by Psychology Department

Career guidance cell strengthened

We help society provided financial support to economically backward students

Regular feedback from UG and PG Students

Library facilities enhanced i.e. Reading room

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Parents Teacher meeting	PTM organized for reporting progress of students
Student Support	Participation of Students in Youth festival sport ncc nss etc
National Seminar proposed	Organized National Seminar
Enhancing employability by introducing additional inter disciplinary programmes	IGNOU and Pt. Sundar Lal Sharma Study Centers are made available in college
Personality development through participation in various activities	One of the student of this college was selected as best shadow collector at state level
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	04-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being the affiliated institute, the institute implements the curriculum prescribed by Durg University also the institution strictly adheres to the academic calendar as prescribed by Higher Education Department. Two different structures of courses are functional in the institution Yearly pattern for Under graduate level and Semester pattern for Post Graduate level. Slightly different approaches are taken for each pattern. At the outset, The Academic in charge conducts meeting with all the Faculties of various stream in the beginning of every academic session, where the Blue print for the whole academic year is prepared depending upon our resource potentiality, institutional goals and concern for the students, we impart quality education. for counter checking the progress Bi monthly meeting is conducted where Academic in charge verifies the progress with HOD's of various departments and directs the concern authority to take necessary steps if deviation is found from the desired plan for example special classes are conducted for the students during vacations or off hours to compensate for the time lost due to government activities like Legislative or Parliamentary Elections Besides the traditional ways of teaching Teachers are encouraged to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions, seminar etc. for an example in this academic year every department has conducted a Seminar on relevant topics like Impact of Demonetization etc. where the intellectual spokesperson are invited from other organizations so that the students can understand the nitty-gritty of current policies and events. Library committee conducts meeting and take appropriate decision regarding the requirement and procurement of books, journals ensuring staff has opportunity for keeping their skills and expertise up to date and students have appropriate study material so that effective preparation for the exams can be ensured. The institution follows a specific time table program for the effective delivery of the curriculum. The department council comprising members of the department and two student representative meets at least once a month to evaluate the progress and suggest means for overcoming the hurdles if, any in achieving the optimum output

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	18/07/2018	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Nill	56
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

A proper feedback system is backbone for any organization to move towards Excellency. It requires thorough preparation to initiate, launch and implement the feedback system. Govt. P. G. College kawardha ensures to collect, analyze and take corrective action for the betterment of students and the institution as well. The feedback is collected from students, Teachers, Alumni and Parents timely so that the proper development can be ensured. Through Feedback form we try to gather views of various stake in the matter of curriculum, teaching schedule, teaching tools and student assessment outcomes are discussed for taking improvement measures. Students Students feedback is designed in a form in which their opinion on curriculum, Teachers qualities and their approach towards teaching is given top priority. Apart from that quality and quantity of facilities available to the students are checked through which new instrument can be added and obsolete goods are replaced or repaired. The students feedback on staff helps the academic coordinator on taking action on the faculties for improvement. The feedback form is normally collected before the end of teaching session for annual and semester pattern accordingly so that students can put up their views for the entire session. Teachers Teachers feedback form is collected normally in the last week of February each year in which the teachers provide their views on infrastructure, lab facilities, maintaining discipline among students, curriculum , sports activities and equipments etc. These areas are given specific weightage and thus form a platform through which we can address issues which are more sensitive for proper functioning of the college. The marks have been allotted to all areas from I to V. 1 being the "worst" and 5 denotes "best". Areas which score the lowest is taken up with top priority for an example infrastructure was the highlighted issue in 2016 as the campus and classroom was less in accordance with number of students and through funding from RUSA we inaugurated new building with eight class rooms. Feedback system provides a clear information for decision making and thus by realizing its benefit the institution has decided to obtain feed back from other stakes

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Nill	230	387	173
MSc	Nill	150	523	148
MCom	Nill	30	74	29
BSc	Nill	505	1573	410
BA	Nill	400	1089	347
BCom	Nill	130	254	124
BCA	Nill	35	42	21
PGDCA	Nill	81	256	81
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	2106	643	7	Nill	27

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
35	22	30	3	1	30
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

NOT AVAILABLE		
Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2802	11	1:255

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

35	27	8	20	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	RICHA MISHRA	Assistant Professor	YOUNG SCINTIST

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As the institute operates differently for under graduate and post graduate level same strategy is utilized at different timings for both the levels. Examination cell in collaboration with academic coordinator plans and set blue print for the internal evaluation system in the institute. The IQAC monitors and periodically evaluates the activity of the examination cell to ensure the continuous and comprehensive evaluation of the student and timely conduct of the examinations. For the undergraduate courses monthly examinations are conducted by each department and before the annual examination a modal examination was taken by concerned department keeping syllabus in mind and the examination pattern. In the similar way presemester exams are conducted at the post graduate level before every semester. The examination manual was adhered to strictly, to ensure that quality was maintained throughout the process of examination and evaluation. Question papers for each course were set in keeping with the blue print to ensure that the teachers taught the entire module and the assessment of the student. Sessional examination marks were scrutinize and displayed to assess learning outcome and identify areas of improvement

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Being an affiliated institute, the institution follows academic calendar as prescribed by Durg University and only the institution's head can incorporate minor changes in academic calendar which he may deem fit considering the unforeseen circumstances. The schedule of all internal examination are given in Academic Calendar and the respective teachers conveys the details of the same to the students at the beginning of the session. Also the assignment given to the students are submitted and evaluated in the due course in every semester. Regular conduct of internal assessment examination as prescribed in the academic calendar is directed by the Academic In charge. Internal Evaluation parameters Schedule date as per Academic calendar Date of Implementation Class Assessment Test I 1st week of August 01 august 2017 Class Assessment Test II 1st week of September 2 September 2 Term I Last week of September 2430 September Class Assessment Test III 1st week of November 34 November Term II

Last week of November 2730 November Class Assessment Test IV 3rd week of December 19 November Pre Final Examination 3rd week of January 2225 January Marks of the internal assessment examination are displayed on the notice board in each department. Performance in Seminar Presentation combined with written examination together is used to determine internal marks to be awarded in university examinations.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

www.pgcollege.kawardha.edu.in

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	Nill	570	269	47
Nill	BSc	Nill	313	225	72
Nill	BCom	Nill	64	44	69
Sociology	MA	Nill	9	8	89
Economics	MA	Nill	19	18	95
Geography	MA	Nill	19	17	89
Political Science	MA	Nill	18	18	100
History	MA	Nill	3	3	100
Hindi	MA	Nill	16	16	100
English	MA	Nill	42	27	64
Physics	MSc	Nill	15	10	66
Chemistry	MSc	Nill	24	18	75
Maths	MSc	Nill	30	20	67
Zoology	MSc	Nill	63	55	87
Botany	MSc	Nill	28	15	54
Nill	BCA	Nill	10	8	80
Nill	PGDCA	Nill	74	59	80
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://pgcollegekawardha.edu.in/naac.aspx?Title=IQAC

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding	Total grant	Amount received

	agency	sanctioned	during the year

<div align="center"><strong style="color:red">No Data Entered/Not Applicable !!!</div>

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date

<div align="center"><strong style="color:red">No Data Entered/Not Applicable !!!</div>

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category

<div align="center"><strong style="color:red">No Data Entered/Not Applicable !!!</div>

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement

<div align="center"><strong style="color:red">No Data Entered/Not Applicable !!!</div>

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

<div align="center"><strong style="color:red">No Data Entered/Not Applicable !!!</div>

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ECONOMICS	1	9
International	MICROBIOLOGY	4	3.84
International	CHEMISTRY	1	4.56
International	INFORMATION TECHNOLOGY	1	2.15

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
CHEMISTRY	1
MICRO BIOLOGY	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/

Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
BLOOD DONATION	GOVERNMENT HOSPITAL	3	25
7 DAYS CAMP AT VILLAGE NAUDIHI	DURG UNIVERSITY	8	52
PLANTATION PROGRAM	NCC/NSS	8	66
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
SVEEP PROGRAM	BEST COORDINATOR	COLLECTORATE	112
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
SWACHH BHARAT	NCC/NSS	CLEANLINESS AWARENESS	5	76
AIDS	NCC	AIDS	3	32

AWARENESS	AWARENESS		
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
60	60

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	**18014**	**6583290**	**495**	**123750**	**18509**	**6707040**
Reference Books	**22016**	**4926560**	**1152**	**432000**	**23168**	**5358560**

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content

<div align="center">No Data Entered/Not Applicable !!!</div>

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	**27**	**2**	**2**	**2**		**5**	**7**	**10**	
Added									
Total	**27**	**2**	**2**	**2**	**0**	**5**	**7**	**10**	**0**

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">10 MBPS/ GBPS</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

<div align="center">No Data Entered/Not Applicable !!!</div>

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1317250	**1306510**	**391600**	**27062**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received the college as per the requirements in the interest of students. Laboratory Record of maintenance account is maintained by lab technicians and supervised by HODs of the concerned departments. Other measures to maintain laboratories are as follows: • The calibration, repairing and

maintenance of sophisticated lab equipment's are done by the technicians of related owner enterprises. • The microscopes used for biological and geological experiments are annually cleaned and maintained by the concerned departments and record of maintenance is maintained by lab technicians and supervised by HODs of the concerned departments. • There is systematic disposal of waste of all types such as biodegradable chemical/chemical and ewaste. Library The requirement and list of books is taken from the concerned departments and HoD's are involved in the process. The finalized list of required books is duly approved and signed by the Principal • To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. • The proper account of visitors (students and staff) on daily basis is maintained. • Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are chalked out / resolved by the library committee. Sports – Sports activities are performed in the institution as per instruction from the university also various directives are issued by the authorities' time to time. A sports in charge is appointed in every academic session who facilitates the students who have caliber and interest in sports activities. Also a subordinate staff is also allotted to sports department for proper maintenance of records. • The Institution has a well maintained Gymnasium where the students and the staff work out. One student of the college has won the state championship in Body building competition. • Badminton court is present inside the college building whose maintenance is done by sports department. • The institution has large playground inside the premises which provide ample space for playing outdoor games like Cricket, football etc. Student and faculties often plays friendly matches during winter which creates better bonding among them. Computers – Computer lab is established in the college through selffinanced funds. The maintenance of the computer is done by the external agency and nonrepairable systems are disposed of. LAN and Internet is also maintained by the external agency. Classrooms- The college has building maintenance committee which look after the maintenance and report to the management about the requirement if any. The institution has four full time sweepers who look after the cleanliness and hygiene of the premises. A complain register is maintained in the office in which students as well as faculty can register their problems which are resolved within a set time frame. Students are motivated and made aware for the cleanliness practice through various initiative taken under

www.pgcollegekawardha.edu.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	NIL	Nill	0
b)International	NIL	Nill	0
[View File]()			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved

BRIDEGE COURSE	17/09/2018	15	COLLEGE LEVEL
REMEDIAL CLASSES	10/09/2018	626	COLLEGE LEVEL
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	CAREER GUIDANCE	50	52	5	6
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	350	BA, B.Sc., B.Com., BCA	Physics, Chemistry, Maths, Botany, Zoology, Chemistry, Microbiology, Biotecnology, Sociology, HIstory, Economics,Political Science, Geography,Hindi ,English	APSGMNS Govt. P>G> College Kawardha	M.A.,M.Sc, M.Com
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1
SET	1
SET	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ANNUAL SPORTS	COLLEGE LEVEL	87
VOLLEYBALL COMPETITION	INTER COLLEGE	48

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student union of our college actively works for the benefit of the students. they guide the stuents properly throughout the year and conduct several activities and programs within and outside th collge campus. All the major activities pursued by the stunt union in 201718 are: Sports Activities: ? Organization of intercollege cricket tournament. ? Organization of annual sports of the college. Cultural activities: ? Organized freshers welcome ceremony a cultural programme to wecome the newly admitted students in the college. ? Celebrated Teachers day to mark birth anniversary of Dr. S. Radhakrishnan. ? Organization of plantation proggramme in college campus. ? Organization of matdata jagrukta abhiyan. ? Organization of sveep programme in which several cultural activities had been performed. ? Organization of Swakshta abhiyan with NCC Cadets and NSS volunteers. ? Organization of youth parliament programme ? Celebration of swami vivekanand birth anniversary. ? Organization of Blood donation camp with NCC cadets and NSS volunteers. ? Organization of annual youth festival Yashgami2018. ? Celebration of various days i. e. AIDS day, Womens day, world human rights day, Mental health day, World water day, Hindi day etc. ? Celebration of Saraswati pooja and basant utsv in college. ? Organization of fitness programme in college gym and participated in yoga . Other activities: ? Providing help to new students by fascilitating with help desk in college campus. ? Providing proper guidance to students with the help of career guidance cell and a ? Alumni association of the college. ? Providing a list of financially backward students to the college to make them get fees from college we help society. ? Actively helped in organization of UGC sponsored two days National seminar on Psychosocio and economic perspectives of drug abuse.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?
Yes
Yes, APSGMNS Govt. P.G. College Kawardha has registered Alumni association . The alumni association of this college has always been with this college giving all around support and providing refreshing nourishments. It bridges the gap between the new and the old, providing a mutually beneficial environment. It rejuvenates the very roots of the Institution, Ensuring a beautiful future, through interactions between the past and the present. Some of them are also a member of some committees of the college and helps the institution in taking decisions on some important issues. Alumni meets are organized yearly at this institute. They applaud for their accomplishments in life. Students who have excelled in different areas i. e. Administration, Police, education, medical, or banking sectors etc. were invited. The achievers of the college were given the opportunities to share their experiences and motivate other students to follow their footsteps. While interacting with other students they were reminiscent of their college days. The students were grateful to their teachers for playing the role of establishing pillar in their lives and for standing by their side in phase of difficulty. Later the achievers were appreciated for their achievements. In retrospect Alumni of this college have made more significant contributions and they play very important role to the overall development of the college.

5.4.2 – No. of enrolled Alumni:
25

5.4.3 – Alumni contribution during the year (in Rupees) :
2000

5.4.4 – Meetings/activities organized by Alumni Association :
1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)
The College follows the policy of decentralization. The Governing Body delegates all the academic and nonacademic decisions based on policy to the college Committee headed by the Principal. The college Committee formulates common working procedures and entrusts the implementation through departments. The department coordinator manages the day to day activities of the department and keeps a track of cocurricular and extracurricular activities in the College. Other units of the college like sports, arts, library etc. have operational autonomy under the guidance of the various committees/ clubs/ associations and students are involved from various departments in the decisiontaking process. Appointments of Faculties under public participatory committee – Our institution is a government institution where major decisions are taken by the higher Education Department like sanctioning of post for various streams, courses to be operated in the college etc. Thus for taking decision on related matters, the institution asks nominal amount as Jan bhagidari fees from the students at the time of admission. The fund collected in this scheme can be used by the institution for the betterment of the students. But decision for spending this fund can be taken by a committee whose formulation is done with guidelines prescribed by the authorities. The committee include (A) Chairman of Jan bhagidari committee who is public representative (B)Representative from student union. (C) District Collector's

Representative. (D) Student whose family business is Agriculture i.e. Farmer's child. (E)A representative from minority community. This committee along with staff of the college decides on requirement of Teaching and Nonteaching staff in the college and decides which all posts should be created to compensate the vacant post unsanctioned by the Department of higher Education. This year more than 10 posts are filled under this facility temporarily from time to time. SelfFinance Kawardha is a town which lacks in various education facilities as compared to cities. Our Institution by keeping in view this factor often tries to serve the society by fulfilling their requirement by providing professional and skill development courses. Under this facility of Self Finance, Small contribution is taken from the students so that new courses like DCA, PGDCA etc. can be started. These type of courses were not sanctioned by the department but by looking at the need and demand from the society the Institution has started this courses by taking selfmotivated initiative under the self finance scheme. Self finance committee includes: Staff council – The staff council of the college comprises of all teaching and non teaching staff and the acting principal serves as the chairman of the committee. Decisions are taken if majority of the staff agrees to act on any matter.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	(a) Curriculum Development – Government PG College, Kawardha is affiliated to Durg university and follows the curriculum and syllabus prescribed by the university for all courses. Affiliated institution are not allowed to design their own curriculum. In every 5 to 6 years' university revise their syllabus and senior faculty members from our college have been the part of curriculum development team appointed by the university and have contributed to curriculum development
Teaching and Learning	(b) Teaching and Learning – The Academic team delivers quality education to the students by comprehensive ways of teaching which comprises of traditional method of chalk and duster method, Use of ICT for better understanding of students through audio visual effects, bimonthly department level seminars are conducted to enhance the personality of the students and increasing creativity among them related to their subjects. Study tours are also conducted so that practical knowledge can be imparted to the students
Examination and Evaluation	(c) Examination and Evaluation The Academic in charge in coordination with

	Examination committee prepares a detailed evaluation schedule in line with academic calendar provided by the durg university. It includes preparation of Exam Time Table, Invigilation lists, dates of submission of Question paper by the respective faculties, Collecting and redistribution of answer sheets and display of marks obtained by the students. Attendance is compulsory for Seminars, field work etc. all students are motivated to present their topic with help of ICT. Each presentation is assessed and marks are allotted to them accordingly
Research and Development	(d) RESEARCH AND DEVELOPMENT: College motivates faculty members for research and publications in peer reviewed journals and encourages them to present papers in International/National/State level seminars, workshops and to act as resource persons. College also motivates the faculty members and students to organize various seminars and workshops at Institutional /State/National/International levels. During current year psychology department has organized UGC sponsored National level seminar titled "Psychosocial and economic prospects of Drug abuse" by which various researchers and students were benefited. Encouraging faculties to act as M. Phil /Ph. D supervisors.
Library, ICT and Physical Infrastructure / Instrumentation	(e)Library, ICT and physical Infrastructure The institution has large campus area of area of more than 4 hectare with fully equipped library with around 42100 books capable enough to serve the purpose of the students and faculties. The management is working on automating the library. E Classroom is also available in the institution which is fully air conditioned helps the members in conducting various seminars and workshops. The Institution also has smart class room which enables us to provide teaching through audio visual effects. A large Auditorium with seating capacity of more than 500 people is available in campus
Human Resource Management	Human Resource Management Being a government institution the recruitment of permanent teaching and non teaching staff is done by the PSC, VYAPAM and

	other ways. Remaining vacancies are filled by the institution on yearly basis. A committee for recruitment of guest faculty is formed so that there is adequate availability of staff. Adequate work load is allotted to the staff by Principal. Additional charges are taken up for extra and co curricular activities by the faculties like NSS, NCC Student Union etc. Efficient staffs are appointed for keeping employee related records like leave management, track time for the job.
Industry Interaction / Collaboration	Industry Interaction / Collaboration Industrial visits are organized by various departments so that students can interact with industrialist and experienced professional who can guide them about the alternatives available after completion of the academics. Expert from various sector are invited to college so that students can get update on current trend.
Admission of Students	Admission of Students Applications are invited by the students who are interested to join the institution for studies. Admissions are done as per the norms laid by the government of Chhattisgarh in line with reservation policy of the state government. The merit list is published and due time is given for taking the admission. Subsequent lists are published if the seats remained vacant. Different teams are formed across streams so that transparency and efforts got reflected in quality.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	All the records related with notices, admission, scholorship, funding etc.are digitally maintained. CCTV camera surveillance is available to administrate and control campus area.
Examination	Examination forms are filled by online process. Admit card of the students are generated online which facilitates students. student nominal roll list are recorded digitally and exam results are also uploaded online by our university.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee

of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
ORIENTATION PROGRAM	**2**	**04/05/2017**	**27/05/2017**	**28**
ORIENTATION PROGRAM	**1**	**22/12/2017**	**18/01/2018**	**28**
Refresher programme	**1**	**01/12/2017**	**21/12/2017**	**21**
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution has a mechanism of internal and external financial audit as prescribed by the government. We have our own internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and capital expenditure of the institute timely. An audit committee is appointed in the college consisting of teaching and nonteaching staff who audits the financial

statements and cash in hand and bank balance every quarter. External audit is done as per requirement from department of higher education.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	ACADEMIC INCHARGE
Administrative	No	Nill	Yes	PRINCIPAL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PARENT TEACHER MEETING IS CONDUCTED REGULARLY IN THE COLLEGE. THOSE PARENTS ARE INVITED DURING AWARD CEREMONY WHOSE PUPIL IS AWARDED IN ACADEMIC OR OTHER AREA. PARENTS PROVIDES THEIR VALUABLE SUGGESTIONS TO THE MANAGEMENT

6.5.3 – Development programmes for support staff (at least three)

Computer and IT training for non teaching staff, Hands on Training for lab technician and lab attendants, Workshop on Tax management and financial planning

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Alumni Association was created, We help society was formed, Establishment of IQAC CELL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	UGC SPONSORED NATIONAL SEMINAR	11/12/2017	12/02/2018	13/02/2018	75
2017	HUMAN RIGHTS DAY	03/12/2018	10/12/2018	10/12/2018	40
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
BSc	08/03/2018	08/03/2018	35	24

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
PROCESS TO INSTALL SOLAR ENERGY PANEL IN THE INSTITUTION NORMAL LIGHTNING TO BE REPLACED BY LED LIGHTS

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	3	4	04/02/2018	07	CLEANLINESS AWARENESS	HEALTH AND CLEANLINESS AWARENESS PROGRAM	50
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
PRAVESH VITRAN PATRIKA	05/06/2017	Students are instructed to maintain modal code of conduct in the college and are motivated to become aware about their moral responsibility towards the society
CIVIL SEVA AACHARAN SANHITA	12/07/2017	Being a government institution, the staff of the college is governed by civil seva aacharan niyamT

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants

SADBHAVNA DIWAS	20/08/2017	20/08/2017	121
CONSTITUTION DAY	26/11/2018	26/11/2018	117

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

TREE PLANTATION PROGRAM CONDUCTED
SWAACHHATA PAKHWADA IS CONDUCTED TO CREATE AWARENESS AMONG STUDENTS
NORMAL LIGHT TO BE REPLACED BY LED BULBS
BOTANICAL GARDEN IS CREATED IN THE CAMPUS
INSTEAD OF SUBMITTING STICK FILES, STUDENTS ARE INSTRUCTED TO SUBMIT AND MAINTAIN FLOWER POTS TO THE COLLEGE FOR ENVIRONMENT ASSIGNMENT

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.Financial Aid to economically backward student through WE HELP SOCIETY. 2.Extension Activities to help near by areas in various field

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
pgcollegekawardha.edu.in/events_details.aspx?eid=7

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Provide the weblink of the institution
pgcollegekawardha.edu.in

8.Future Plans of Actions for Next Academic Year

FUTURE PLAN OF ACTION • The Institute aims to provide students more learning through ICT and thus it is proposed to procure more smart boards, Projectors and other elearning infrastructures. • Remedial classes to be enhanced so that more care can be given to weak students. • New established building to be furnished with appropriate furniture so that increased number of students can be accommodated. • Frequency of conducting Departmental seminar should be increased in each department so that student's communication skills can be improved and they can learn better use of Power Point and other technology. • The institution is nodal center for 'SVEEP' and in the year 2018 Assembly and Legislative election will be contested so the institution aims at conducting more voter awareness program in the following year. • Association of Alumni and parents needs to be strengthened, thus the institution aims at forming respective committees and provide more support, resources and manpower to the committee for better functioning of the association. • The institution has always faced problem as the number of regular faculties is very less in relation with number of students thus a low teacher student ratio decreases overall efficiency of the college. The institute will request higher Education Department for providing more regular faculties so that quality of education can be improved.