



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	
	Acharya Panth Shri Grindh Muni Naam Saheb Govt. P.G. College Kawardha
• Name of the Head of the institution	Dr. B. S. Chauhan
• Designation	Principal (Incharge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	8109644110
• Mobile no	8109644110
• Registered e-mail	govtpgcollege.kawardha@gmail.com
• Alternate e-mail	kawardha.naac@gmail.com
• Address	Acharya Panth Shri Grindh Muni Naam Saheb Govt. P.G. College, Kawardha Dist. Kabeerdham (C.G.) Addarsh nagar Ward No. 5
• City/Town	Kawardha
• State/UT	Chhattisgarh
• Pin Code	491995
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education

• Location	Urban												
• Financial Status	UGC 2f and 12(B)												
• Name of the Affiliating University	Hemchand Yadav University Durg (C.G.)												
• Name of the IQAC Coordinator	Dr. Richa Mishra												
• Phone No.	9993890303												
• Alternate phone No.	7879054774												
• Mobile	7879054774												
• IQAC e-mail address	kawardha.iqac@gmail.com												
• Alternate Email address	kawardha.naac@gmail.com												
3.Website address (Web link of the AQAR (Previous Academic Year))	https://pgcollegekawardha.edu.in/												
4.Whether Academic Calendar prepared during the year?	Yes												
• if yes, whether it is uploaded in the Institutional website Web link:	https://pgcollegekawardha.edu.in/newsData/D312.pdf												
5.Accreditation Details													
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td align="center">Cycle 1</td> <td align="center">C</td> <td align="center">56.35</td> <td align="center">2004</td> <td align="center">03/05/2004</td> <td align="center">02/05/2009</td> </tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	C	56.35	2004	03/05/2004	02/05/2009	
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to								
Cycle 1	C	56.35	2004	03/05/2004	02/05/2009								
6.Date of Establishment of IQAC	16/06/2010												
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,													
<table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td align="center">0</td> <td align="center">0</td> <td align="center">0</td> <td align="center">0</td> <td align="center">0</td> </tr> </tbody> </table>	Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	0	0	0	0	0			
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount									
0	0	0	0	0									
8.Whether composition of IQAC as per latest NAAC guidelines	Yes												

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<ul style="list-style-type: none"> • Four National Webinars organised. • District level workshop on Laboratory Management for non-teaching staffs under MoU with Govt. RVRS Kanya Mahavidyalaya Kawardha (C.G.). • One Day Workshop on Google Class Room for teaching staffs. • Science club activities, National Science Day celebration. • Parent-Teacher Meeting organized Alumni Meet organized Departmental Seminar, Guest Lecture , Workshop on women harassment on workplace. • We Help Society activity and Mock Interview under career guidance. 		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Empty space for plan of action and outcome		

Plan of Action	Achievements/Outcomes
National Webinars to be organised.	Four National Webinars were organised : Students and acadmecians got benifited. .
Training program for teaching and non teaching staff	teaching and non teaching staff were benifited
Science Club Activities	Organised: Online Guest Lecture,Speech,Slogan/Poster competition, National Science Day.
Career guidance to be provided	Organised Mock Interview :students got benifited by the program
PARENT TEACHER MEETING	Organised Successfully on 3 April 2021 (Total 82 Parents registered).
ALUMNI MEET PROGRAM	Organised Successfully on 1 April 2021 (Total 114 Alumni registered).
Activities for Women Security	Organised one day workshop on women harassment in work place (Total 100 participants benifited).
Activity through We Help Society	In 18 Jan 2021 through this society Ku. Deepanjali Sahu (B.Sc. Sec Year) got 2000 Rs. for her eye operation.

13.Whether the AQAR was placed before statutory body?	No
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<ul style="list-style-type: none"> Name of the statutory body
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Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	30/01/2022

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	19
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	3764
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1127
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	1426
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	36

File Description	Documents
Data Template	View File

3.2	43
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	21
Total number of Classrooms and Seminar halls	

4.2	39.62
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	58
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Being the affiliated institute, the institute implements the curriculum prescribed by Durg University also the institution strictly adheres to the academic calendar as prescribed by Higher Education Department. Two different structures of courses are functional in the institution Yearly pattern for Undergraduate level and Semester pattern for Post Graduate level. In this academic year every department has conducted

a Seminar on relevant topics like Impact of Demonetization, etc. where the intellectual spokesperson are invited from other organizations so that the students can understand the nitty-gritty of current policies and events. The Library committee conducts the meeting and takes appropriate decisions regarding the requirement and procurement of books, journals ensuring staff has an opportunity for keeping their skills and expertise up to date and students have appropriate study material so that effective preparation for the exams can be ensured. The institution follows a specific timetable program for the effective delivery of the curriculum. The department council comprising members of the department and two student representatives meets at least once a month to evaluate the progress and suggest means for overcoming the hurdles if, any in achieving the optimum output

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://pgcollegekawardha.edu.in/newsData/D196.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is generated by IQAC in the beginning of the academic session, which contains the tentative dates of annual, internal and semester examinations, co-curricular and extra-curricular activities, end of term and vacation period, to guide the teachers and students. Our Institute uploads the annual academic calendar at the beginning of every academic year on its website with broad details of major academic events as per the academic calendar provided by the affiliated university Hemchand Yadav Vishwavidyalaya, Durg (C.G.). The institution has a vibrant culture of instilling inquisitiveness and scientific temper among the students through number of activities which are declared in advance to the students through the Academic Calendar. Internal Evaluation is carried out by different methods followed for evaluation i.e. assignment, quiz, remedial, tutorials, seminars, case studies etc. Co-curricular Activities such as Science Exhibitions, competitions, field visits, study tours, guest lectures, industrial visits are also mentioned in the calendar. The planned academic activities execution is ensured through rigorous monitoring by the Principal. In this way IQAC inspires the faculty members of the institute to observe to the academic calendar including for the conduct of Internal evaluation for achieving academic excellence.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our Institute is affiliated college, thus follows the curriculum prescribed by Hem Chand University. The university integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human values and Professional Ethics. Following are the courses which integrates Cross Cutting Issue: Programme Name Course Title Cross Cutting Issues B.Sc. , B.Com and BA Environmental Awareness Environmental and SustainabilityB.Sc. III Botany and Zoology Ecology and Plant Utilization, Ecology and Environmental Biology B.Sc. III Microbiology Environmental Microbiology NCC Swachta abhiyan, Tree Plantation NSS Swachta abhiyan, Tree PlantationNCC Leadership, personality development NSS Leadership, personality development Human RightsBA III International Politics Unit- V of Paper I NCC Human rights, Unity of Integration NSS Human rights, Unity of Integration Human Values and Professional EthicsBA English Hindi Literature and Economics, Sociology MA English NCC Blood donation, distribution of medicines, blanket etc NSS Blood donation, distribution of medicines, blanket etc Our Institute also conducts lots of activities on cross cutting issues relevant to Gender, Environmental and Sustainability, Human values and Professional ethics such as - Gender Equality and Sensitivity- Our college organizes various Gender Equality and Sensitivity programsthroughout session such as International Women's Day, program on "Samajik-Samarasta", distribution of blankets and cloths in Orphan and Old age home.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

50

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://pgcollegekawardha.edu.in/newsData/D316.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://pgcollegekawardha.edu.in/newsData/D316.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1740

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1127

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution conducts various internal examinations timely at the departmental level so that assessment of students can be done which helps in categorizing the students between weak and bright students and separate strategy has opted for a different type of students the main focus of the faculties lies on the extreme weak students as the college is situated in the border district of Chhattisgarh, many of the students belongs to rural areas with poor quality of academic background which requires extra attention and focus by the faculties. After completion of the first unit test the faculties of various departments list out the names of students that did not score enough in the test and within a month they are provided with remedial classes regularly.

The primary focus is on slow learners, remedial classes are conducted to cover the important topics from the examination point of view. Doubts clarification of the weak students is done so that their academic base can be strengthened.

The students who score good marks in internal examinations are and are categorized as advanced learners and paid special attention so that their skills and knowledge can be enhanced in a better way.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3764	36

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Apart from the lecture method which is mostly a one-way communication process, the faculties has focused on various other methodology of teaching so that they can nourish the students in such a way that the best outcome can be availed from them.the faculties use various student-centric methodologies such as:
Experimental learning: Many students, especially from the science stream, have been given exposure and developed a habit to learn by doing experiments in not only labs but also in fields wherever possible. The campus does have various well-equipped laboratories where the students can perform their experiments under the guidance of the faculties and technicians, The science club is also operational in the college which organizes various competitions related to science in which modals were developed by the students as per their creativity and interest. **PowerPoint presentation:** In the college, many departments have their respective societies in which the students are guided to perform certain activities in which one of the most popular techniques used by the faculties is to conduct PowerPoint presentation activities by the students in which the students not only develop their communication and technological skills but learn by participating in the teaching process.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the institution, the main approach for teaching which is opted is through lectures, the faculties are motivated and directed by the academic in charge to make lecture participative so that the queries

can be resolved on time during the lecture itself and the monotony can be eliminated While lecture method is extensively used to explicate the topic, 1.Group discussion: Mostly in the arts stream, the departments organize group discussions mostly on social and economic issues and other interesting topics which can enhance speaking and leadership skills along with in-depth subject knowledge.

2.Powerpoint presentation: Most of the students of the Kawartha district are technology deficient, thus for improving their technical know-how the departments conduct PowerPoint presentations normally once a month. The faculties and non-teaching computer lab staff help the students in learning basic computer applications such as MS WORD, PPT, EXCEL,

3.Project work: In many subjects such as Information technology, economics, sociology, etc. project work is part of their curriculum and the faculties of respective guides the students to perform project work which includes fieldwork in which the students conducts the survey in the local area after preparing questionnaire and deduces various conclusions based on data collected.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

07

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

07

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

127

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution ensures that the internal assessment process should be optimum in terms of the frequency of internal assessment exams and all the parameters which need to be covered in the syllabus prescribed by HEMCHAND YADAV university. Being an affiliated institute the college follows the academic calendar prescribed by the higher education department, Chhattisgarh which includes tentative dates for the internal assessment exam. All the departments are instructed to issue circular mentioning details (time table, room number), etc. to all the students of their respective subjects. The faculties of all subjects submit their question paper to their respective Head of Department for approval. Adequate seating arrangements are made in the exam hall with a sufficient number of invigilators allotted for smooth conduct of examinations. The answer sheet thus collected by the invigilator is submitted to the academic in charge and distributed to faculties of respective subjects. The Evaluation process is completed in stipulated time by the faculties and the report of the evaluation is communicated to the academic in charge, the marks for the respective subject are communicated to students through the tabled report that is displayed on the notice board of the department.

File Description	Documents
Any additional information	View File
Link for additional information	pgcollegekawardha.edu.in/newsData/D327.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

while conducting the examination there are few errors which are either committed by the students or on the operation part of the examination. The main exam related grievance which is reported to the college is as follows:

Mark-sheet not received by the student after result declaration.

The action was taken: The application from the students whose mark sheet is not received is collected and weekly one college representative visits the university to collect the mark-sheet which is then distributed to respective student.

Result withheld: The application from the students whose result is withheld is collected by the grievance cell and allot to the examination department who send it to the university and then communicate the cause to the students and take necessary action for the solution.

Mistake in selecting optional/ Elective subjects: Action taken: The request is made to the Principal by the students who are absent from the examination due to participation in extra-curricular activities. The Principal then directs the concerned departments for conducting the examination.

These are the most frequent complaints made by the students related to examinations. These complaints are recorded by the grievance cell and then allotted to concerned departments for rectifying such grievance.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The main features of Program outcomes, program specific outcomes and course outcomes are stated, displayed and communicated by the following procedures: The course outcomes are displayed in College Website (pgcollegekawardha.edu.in) The Learning outcomes are also communicated to the students.

Program Outcomes:

All the programs stress the following objectives: To understand the basic concepts of the subjects. To help the students to communicate the knowledge gathered in various subjects through different mediums

of communication. To enable the students to understand and critically review the scientific information. T

Program Specific Outcomes:

To analyze various subjects on the basis of surveys and field studies. The students get opportunity to gather more information on emerging trends with the help of computer skills imparted to them. The knowledge gathered through experimentations in the science laboratories help the students to get hands on information.

Course Outcomes:

The syllabi of the various programs are prepared by the affiliating University. However, the teaching learning modules designed by the college intend to have the following course outcomes:

. To help the students comprehend the subjects, various teaching techniques are used. The courses also intend to enhance the employability skills of the students. To broaden the scopes for higher studies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	pgcollegekawardha.edu.in/newsData/D108.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The program outcome across all programs is prescribed by the various faculties of respective subjects which are in line with the syllabus opted by the affiliating university. The IQAC monitors the progress and achievements in attaining the program outcome and course outcome through the following steps:

Student feedback: Each department in the college has displayed its Program outcome and Course Outcome on the department's notice board. The IQAC allot different faculties for collecting feedback from the students regarding their satisfaction level in attaining Program outcomes and course outcome, the students rank their opinion .

Exam Results: Academics are the most important aspect of the degree course and hence every year the IQAC cell conducts result analysis so that the performance of the college can be checked and planning can be done to make the institution's result more effective.

Co-Curricular activities: various activities are organized in the college to ascertain the overall development of the students such as Quiz competition, Debate etc.

Extra-curricular activities: The institution provides platform for the students to develop compassion towards the society and for doing so the college has NSS and NCC wing and under the aegis of them the student perform various task.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	pgcollegekawardha.edu.in/newsData/D108.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1426

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

pgcollegekawardha.edu.in/newsData/D316.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Innovative activities performed at our institution: To pay our respect to our Chhattisgarh Mahtari We start every program with a State song. Our students start their day and studies with the National anthem. Various training programs are organized for our supporting staff regularly Various international/national days i. e. International Yaga day, Sadbhavana diwas, Hindi Diwas, World Water day, science day, Rashtriya Ekta Diwas, NCC, NSS day, etc. are celebrated Programs for students as well as teachers to awareness of information and communication technology (ICT) are organized regularly. Gender equality programs are conducted timely by the WISH committee, Antarcic pariwad Samiti for both students and staff. To enhance scientific temperament among students, the science club organizes various activities, i.e. model/poster presentation, Quiz, debate, essay writing, scientific rangoli, study tours, site visit, etc. We trained our students to make attractive Greeting cards, envelopes through old newspapers that they use in welcome, farewell ceremonies. Formal Bouquets replaced with plants. College magazine is published regularly by college magazine committee which provides suitable plate form not only for college staff but also for students. Under Environmental projects, we encourage students to submit pots with plants to maintain greenery on the college campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	pgcollegekawardha.edu.in/newsData/D324.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Being lead college of the district the institution conducts various extension activities which benefit not only the students but society as well in collaboration with other government departments, groups, etc. extension activities which are conducted by the college are as follows: 1. The institution under the agencies of SVEEP (Systematic Voters Education and Electoral Participation program) which is the flagship program of the election commission has conducted various programs such as rally's, debate, Speech, essay writing, etc. College has timely conducted various awareness programs in the form of workshops, rallies, slogan writing, Rangoli, poster making, etc on emerging social issues We organize various activities on save girl children, sexual harassment gender equality through WISH, Antarc pariwad committee. During the time of pandemic the students of the college has taken initiatives such as wall painting in the nearby village so that people can take due precautions for prevention of covid 19 they also, awarded people about Arogya setu app hand washing, wearing a mask and social distancing.

File Description	Documents
Paste link for additional information	pgcollegekawardha.edu.in/newsData/D324.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has campus area of 10.48 acres. College has two buildings old and new. College has Arts, Science and Commerce faculties, UG and PG courses and self finance courses like PGDCA, DCA and Computer Science which are sanctioned by UGC. College runs in two shifts morning and afternoon. Practicals are conducted in batches as per the guidelines and for giving hands on exposure to the students. College has good infrastructure facilities for conducting these programs. The total number of classrooms in the college is 21. College Campus is facilitated with 11 Laboratories of different subjects i.e. Computer science, Information Technology, Biotechnology, Botany, Chemistry, Physics, Psychology, Microbiology etc. We also have one smart class and one E-classroom. One state of art auditorium at college campus. Day care center is available for female staffs to grow and care of child. College has their own separate guest room for dignitaries, External examiner and other guest members. General ICT Tools are Using by college faculties are: Desktop and laptops, Projector, Printer, Photocopier, Scanners, Microphones, interactive white board.. In addition to chalk and talk method of teaching, the faculty members are using the ICT enabled learning tools.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://pgcollegekawardha.edu.in/newsData/D71.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has big auditorium having 500 capacity established in 2019 which is used for cultural activities like Alumni program, competitions/performances, workshops, guidance sessions and practice. A room is well equipped and developed as cultural practice room at our college campus. Apart from academic facilities, the college has also exhibited its commitment to provide facilities & training for Sports & Cultural activities. Gymnasium facility is available in Indoor form. Facilities for indoor games like: Shuttle badminton, Table Tennis & Chess-Carom are being provided in campus. At our college campus, Gym is installed in the room. The college has

obtained an utility letter from concerned authority to make use of the Ground for the purpose of NCC & outdoor sports events. The institute will make use of the Corporation grounds to conduct the Annual Sports meet. To promote the sports personalities at National & International level, the College supports students to enroll in State, National & International level as well. We have sport officer for Basket Ball, Badminton and Volley Ball etc. Sufficient number of yoga Mats are present in the college.

Sufficient number of sport material like football, basketball, badminton , rackets, hokey, balls ,fencing ,boxing , cricket are available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://pgcollegekawardha.edu.in/newsData/D89.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

35

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

In this session 2020-2021 the College library has no any library automated system.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	0

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

157065

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has augmented it's basic IT infrastructure time to time by including the computer systems having advanced i3 microprocessors of intel family with 4GB RAM & 1 TB HDD and operating systems to windows 7 to 10. Administrative staff is empowered with Desktop & laptops. User Friendly online Admission procedure for second year and third year candidates is enabled by our own software. Some classrooms, some laboratories and seminar halls support ICT based teaching learning processes. Hard copies can be made available with different all in one printers.College has 10 broadband internet connection with speed of 2 Mbps and set up the routers in IT Lab & IQAC room with some areas of campus for wi-fi. College has 03 rich computer labs. The college campus is under CCTV surveillance to ensure safety and security to its stakeholders. Besides computers, other ICT equipment's like photocopiers ,Projectors , Speakers, Microphone etc. are available in the college.All the computer systems of information technology lab are Internet enabled. College has 58 computers . Almost department is equipped with computing resources like desktop computers/laptops with internet connectivity, and printer. Information/Notifiacion about upcoming events in the college are available on the college website www.pgcollegekawardha.edu.in .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://pgcollegekawardha.edu.in/newsData/D97.pdf

4.3.2 - Number of Computers

58

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4.61

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Policies for Maintenance-Classrooms: Regular cleaning and maintenance is carried out so as to provide an effective learning environment to the students. Looking at the volume of work some conservancy work is allotted to support staff. Central timetable is designed in such a way that there is maximum utilization of infrastructure and classrooms. College is conducted in two sessions. Laboratories Regular servicing and maintenance is carried out for the instruments. . Practical are conducted in morning, afternoon and evening sessions for maximum utilization of laboratory space. Library Proper ventilation is done so as to maintain a dry environment near bookshelves. Regular dusting and cleaning is done by using vacuum cleaners. Special reading room facility and Computers are provided for access to e- content. Computer Maintenance and support are carried out by computer firm if we needed. Regular up-gradation is carried out for hardware and software in all departments and administrative section . Sports Regular maintenance is carried out for gymnasium, sports equipment and sport material. For Intercollegiate competitions sport material is issued to the student for the period of the competition. Botanical garden is maintained by earn and learn students and monitored by one of the staff members of the botany department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://pgcollegekawardha.edu.in/newsData/D115.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3097

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

01

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
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File Description	Documents
Link to Institutional website	pgcollegekawardha.edu.in/newsData/D318.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

156

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

156

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

102

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

A student council is a group of elected students working together towards the goal of council. It is engaged in various activities and co-curricular activities of college under the guidance of professor

incharge. The main aim of student council is to involve students in meaningful purpose oriented activities. It will work as an umbrella body for all the clubs and committees on campus ensuring the smooth functioning of the body. The composition of student council is as follows:- 1. Cultural society 2. Social work society (Red Cross, NSS, NCC) 3. Science club 4. Physical activities 5. Gender issue society 6. Knowledge society 7. Current affairs 8. Computer literacy society 9. Book reading society 10. Dramatics society. All the cultural activities and functions of College during the session organized by college like annual cultural day, national days, teacher's day, other activities. N.S.S. activities are coordinated with large participation by students and under the guidance in-charge every year. The N.S.S., Red Cross and N.C.C. joined students actively participated in various activities. The Science club society organizes science day on 28th February every year. The main objective of the student council is to develop their personality, skills through interactive programs with the faculty, administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association was established in the year 2014 under the guidance of Dr.B.S.Chouhan co-ordinated by Dr. Richa Mishra. It was registered under the Chhattisgarh Society Registration Act 1973 Aachary Panth Shri Grindh Muni Naam Sahib Post Graduation College kawardha distt. Kabirdham (C.G.). The Alumni association of our college was officially formed on 1December year 2014 with a purpose to have a say in certain matters of our outgoing students to better the quality enhancement process of the institution.

Objectives:

1. To increase interaction or help between the Institute, pass out students and current enrolled students of this institute.
2. To enhance, modernize and upgrade the existing facilities of the institute with the help of pass out students.
3. To grant scholarships to deserving students. To make arrangements to provide loans and other monetary and non-monetary assistance to deserving students of the Institute for higher education.
4. To assist to organize lectures, seminars, conferences, and tree plantation to make the environment of the college pollution free campus.

Life time membership: The person who is ex-student of the college and has faith in the aims and objectives of the society can become life-time-member of the society through one-time payment of Rs.7000/ to the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION:

The vision of the Institute is to be a leading institution in the field of Higher Education meeting educational research and service needs of society as a model college.

MISSION:

The Mission of the institution is to impart quality education to meet National and Global challenges, We want to bring next-generation into reality by imparting value-based Higher Educational innovative research through incessant completely building and excellence to give quality education for the intellectual development of the students with talent that should fulfill the ethical aesthetic and spiritual urges of the society.

From Last two years world suffer from a big problem so Year 2020-21 was known as pandemic year. As all on ground field activities were temporarily suspended. It was very challenging for us to complete our mission to educating students this year .Classroom teachings were suspended so we tried to educate students through online classes using Google meet, zoom and higher education portal. The different internal/external examinations were carried out by online/blended mode. Quiz competitions and some co-curricular activities like rangoli making, poster competitions and essay writings, were done online.

File Description	Documents
Paste link for additional information	https://pgcollegekawardha.edu.in/Vision-Mission.aspx
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For smooth running of the big institutions decentralization is key

to success. The decentralization system is administered in the institution .the major decision is taken by management and policies are framed accordingly for the smooth functioning. These policies are implemented through participative administration. Principal of our college leads us in different academic and administrative areas. To help him Our IQAC managed to make different subcommittees which help in policy making and implementations of different areas of academics and administrations.The college Committee formulates common working procedures and entrusts the implementation through departments. The department coordinator manages the day to day activities of the department and keeps a track of co-curricular and extra-curricular activities in the College. Other units of the college like sports, arts, libraryetc. have operational autonomy under the guidance of the various committees/ clubs/ associations and students are involved from various departments in the decisionmaking process. In the meeting, various issues faced by the faculties in the The HOD of the department oversees the teaching plan of all faculties in the department in which he is empowered to make adjustment in the routine and to allot teaching assignments and evaluation work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College has a distinctive plan which augments the overall quality and effectiveness of the institute. . The current Strategic Plan of the institute has its focus on the following themes:

Responsive Education:The College has a separate cell that guides students about the various alternatives they can opt for after completion of their programs which includes direction for self-employment opportunities, startups, civil service examinations, banking and financial sector jobs etc.

Contributing towards society.The faculties and students of the college are often engaged in addressing the need of the hour required by the society for example during the election time, we conduct a lot of voter awareness program., also during the pandemic time we have created awareness to ensure that the peoples take

precautionary measures to curb the spreading of the virus. The college do organise training program for both teaching and non-teaching staff.

Organizational effectiveness.The faculty member plan their teaching work in the planned and systematic way. The head of the institution monitors the teaching work through monthly perusal of the attendance and daily teaching register maintained by faculty members . The college building and labs were renovated under the scheme of RUSA project.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.pgcollegekawardha.edu.in/newsData/D320.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute is affiliated to Hemchand Yadav University Durg (CHHATTISGARH). Thus we follow all the administrative rules under the guidance of affiliated university, Department of higher education, Government of Chhattisgarh, MHRD, GOI. Our administrative/academic setup and their recruitment is done by government itself and for this purpose. Only for the course run under self finance scheme, recruitment is made by self finance committee of the college and they follow all the norms prescribed by government/UGC. For the recruitment of Guest Faculties against permanent setup each year government gives detailed guidelines and under these guidelines Principal appoints guest faculties.

There is janbhagidari samiti also, JBS employees are appointed for a fixed time period of each session for teaching purpose.their payment are decided by the local janbhagidari samiti.

GRIEVANCE REDRESSAL-This committee is formed to look into the complaint from the aggrieved.suggestion/complaint boxes are at the appropriate stratagies location of the college for students and staff to lodge their complaints ./suggestions. The grievance box is opened every month and all the grievance(if any)are collected and assorted and forwarded to the grievance committee.

For other administrative purposes different committees are formed which help in smooth running of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.pgcollegekawardha.edu.in/newsData/D321.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

AACHARYA PANTH SHREE GRINDHMUNI NAMSAHEB GOVERNMENT P.G COLLEGE KABIRDHAM(C.G) believes in overall development of employees for their better contribution in accomplishing the vision, mission and objectives of the Institute. The Institute offers worthwhile welfare schemes to all the teaching and non-teaching staff to ensure and provide thrust to their working efficiency. As per the norms of Government of Chhattisgarh the following facilities are available to all permanent teaching and non-teaching staff

Faculties appointed in Government of Chhattisgarh have provided welfare measures by-

- 1.mahavidyalaya shiksha adhiniyam.
- 2.civil service conduct rule.
- 3.anukampa niyukti.
- 4.chhattisgarh pay revision rules.
- 5.rules for various allowences.
- 6 chhattisgarh civil services medical reimbursement rules.
- 7.travelling allowences.
- 8.family benefit rule.
- 9.chhattisgarh civil service (leave)rule 2010.
- 10.chhattisgarh civil service (promotion) rule 2003.
- 11.chhattisgarh state(retirement) act 2012.
- 12.chhattisgarh state (pension) rule.
- 13.leave Encashment are availed by retiring faculty as per the government norms.
- 14.PF loans are anctioned as per Government of Chhattisgarh rules.
- 15.Group insurance scheme for teaching and non-teaching staff.
- 16.Parking facility for vehicles of all the staff members in college campus.
- 17.Clean water for drinking is available in college campus.

File Description	Documents
Paste link for additional information	http://highereducation.cg.gov.in/en/acts-and-rules
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For appraisal of teaching and non teaching staff institute follow the guidelines provided by the department of higher education Chhattisgarh. Each year all teaching staff is asked to fill up a CR and PBAS (performance based appraisal system) form. These forms are evaluated by the head of the institution (Principal) with the help of IQAC and then it is sent to Department of higher education

Chhattisgarh for further processing. The appraisal report is based upon the annual performance of the employee on the basis of their academic activities, research, extracurricular activities.

Similarly a simple CR evaluation is done by Principal with the help of registrar for class III/IV employees and again sent to department of higher education for further processing.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is a government establishment and works strictly in accordance with the financial rules and regulations framed by the finance department of government of chhattishgarh, UGC and RUSA. some part of the financial requirement is met with funds available with our janbhagidari samiti. the policy order are issued by the department of higher education.

The accounts of the college budget are audited internally and externally in regular manner. External Audit for Janbhagidaari fund and Self-finance fund was done by College Authorized Chartered accountant.

Internal audit is done by internal audit committee.

he academic audit is done by IQAC .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

In every institute the availability of funds is very essential for any type of development work it is also true that the mobility of fund is also important if it is in right direction the institute gains growth fast.

The principal, IQAC and purchase committee of the college are monitoring the availability and mobilization of the fund.

Generally funds are received from state government, UGC, RUSA and janbhaagidaari committee. the utilization is done in following manner-

1. The essential establishment requirements are completely addressed by the office.
2. For infrastructure and academic requirement IQAC invites proposal from office, department head and faculties.
1. Based on the budget required these entire proposal are forwarded to state government/UGC/RUSA/Janbhagidari committee.
1. Once funds gets allocated purchase committee floats tender/quotations and after the thorough evaluation work order is allotted to vendor.
1. Based on the feedback from office, department head and faculties final payments towards completion of work are made.

Bill are audited by account department of the college at the end of every financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college assures its quality through IQAC. The IQAC works in the close association with college administration, faculty, nonteaching staff and other atackholder to maintain high quality standards of education in the institution..the aim of it is to monitor academic development and to develop a system for conscious, consistent and to improve the academic and administrative performance of the institution.catalytic action..It has a standard guideline provided by the UGC.

The IQAC given the institution a structured forum to bring up the quality related issue of the college where we discuss them and take decision regarding them after proper deliberation.

IQAC play major role related to quality improvement among staff and students.it involve in the formation and extensive implementation as per university norms.

The work of our college IQAC are listed below-

- 1.organizing seminar/workshop/guest lecture at various level.
- 2.planning study tours,industrial visits and field trips,encourage students to participate in various activities related .
- 3.FEEDBACK ANALYSIS-feedback analysis is received from the stackholder,viz.,from students,guardian,teacher,,,employee and alumini.
- 4.Action taken reports are published in the college website.
- 5.Preparation for academic audit as per guideline,publication,extension activities,innovative assignment ICT based activities is done by IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Year 2020-21 was a pandemic year . Teaching and learning process

were highly dependent on online methods. All the examinations for year 2020 -21 (till 31st dec 2021) were organized using online blended mode. IQAC tried to solve these two Major issues.

1. Students were always complaining about audio/video quality of online classes. The root cause of this problem was internet connection. IQAC suggested an optical fiber based high bandwidth internet connection for all the classrooms from where faculty members are taking classes.
1. Student satisfaction survey for the year suggests that most of the student were not comfortable with online classes. IQAC conducted the survey and the suggestions from students and their parents were forwarded to Department of higher education Chhattisgarh .

the slow learners are given more attention while teaching and by remedial classes, the advanced learner have given tutorial class facilities by college.

students are also free to approach the institute for feedback and suggestions.

The teaching learning process are reviewed and improvement implemented based on the IQAC recommendation., use of ICT in teaching learning process is encouraged.

Thus the IQAC TAKE THE RESPONSIBILITIES TO DEVELOPMENT OF INSTITUTION IN ALL POSITIVE ASPECTS.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	0
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college is a co-education college. The college maintains the gender equity and ensures that there is fair and impartial treatment with students of both genders. There is a student grievance redressal cell for problem solving. Every effort is made by the college administration to ensure zero tolerance in the campus on gender sensitivity issues. Ensuring gender equality and providing a surrounding where girls and boys can study together with the sense of personal security and dignity which is the motto of the college and to make the students aware, the institute regularly organizes gender equity programs like workshops, guest lectures various competitions etc. Specific Facilities provided for girl students

i.e. To ensure the Safety and Security of the students CCTV Cameras have been installed at the entrance and every corner of all the building blocks in the college. Anti - Ragging Cell is setup in the college. There has been no case registered by now. Women in safe hand (Wish) committee is functional in the institute The aim of this cell is to promote a culture of respect and equality for female gender. The college has Internal complaint committee, Day care centre for female staff.

File Description	Documents
Annual gender sensitization action plan	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.pgcollegekawardha.edu.in/newsData/D322.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.pgcollegekawardha.edu.in/newsData/D323.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management - Among the waste product produced in the college the biodegradable product is disposed of in pits so that it can be transformed into generic useful products such as manure or can be disposed of in the most appropriate manner, the non-biodegradable waste was disposed of in the garbage vehicle of the municipality.

Liquid waste management - Liquid waste is mostly produced in the college in the department of microbiology and Biotechnology department, the liquid waste is first sterilized by the students under the guidance of the faculty and the technicians and then it is safely disposed of in the appropriate drainage. The college has a well-planned drainage system on the campus so that other liquid waste can be disposed of appropriately.

E-waste management - As per the guidelines by the Chhattisgarh environmental conservation board the college aims at minimizing the E-waste produced in the college and the same is communicated to all the staff in the college. The e-waste produced in the college like old hardware of computers etc. is disposed of by inviting a tender for the scrap from the vendor involved in the business of scrap/ recycling. In doing so the guidelines provided by the higher education department is followed by the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles

B. Any 3 of the above

- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institution carries out exemplary services to serve the under privileged. NSS camps are being conducted regularly to increase the awareness about health and hygiene and its importance for a healthy life. College is a regional meet point of students from all over India and of students of different religions. Students from different parts of the state, from different cultured background and languages study here. The college conducts programs for all cultures and active participation of students in conducting them. College staff celebrate programs for New Year, Christmas, Diwali and Milad-un-Nabi etc. Similarly our students also celebrate the different festivals with joy and enthusiasm which help them to implant the social and religious harmony. The diversity in India is unique, being a large country with large population India presents endless varieties of physical features and cultural pattern .It is the land of many languages. The institution promotes comprehensive and quality education with ethical values through compassionate practice, committed teaching and constant developments. Academic forums are conducted to entangle the spirit of learning.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Being a lead college in the District our Institution takes responsibilities in the fact that apart from providing a sound academic foundation of the student community; Our Institute constantly and continuously works upon to develop students as better citizens of the country. The students are inspired by participating in various programs on culture, traditions, values, duties and responsibilities by inviting prominent people. The institute conducts awareness programs on the ban of plastics, cleanliness, Swachhh Bharat involving students. The college established policies that reflect core values, code of conduct is prepared for students and staffs and everyone should obey the conduct rules. To aware students about National Identities to promote the awareness about various National identities and symbols we have always taken various initiatives. The Statue of Swami Vivekanand is situated at the main entrance of the college and in this way the college spreads his messages to the Youth. The College celebrates the National festivals i.e. Independence day, Republic day with great pomp and vigour. Our NCC/NSS unit in charge also organizes and celebrates the Constitution Day, Unity Day, Human Rights Day, Voter Day, Voter awareness programs, Hindi Diwas, Teachers day, Women's Day AIDS Day, World water day, Flag Day Yoga day etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	chrome-extension://efaidnbmnnnibpcajpcglclef indmkaj/https://www.pgcollegekawardha.edu.in/newsData/D326.pdf
Any other relevant information	Nil

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</p> <p>4. Annual awareness programmes on Code of Conduct are organized</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Various National and, International Commemorative days, events and festivals are organized and celebrated in our Institution. It is also the part of one's custom, culture and religion. National festivals i.e. Independence Day and Republic Day are celebrated every year to inculcate the principles of Nationality, brotherhood and equality among the youth. To aware the society about health International Yoga Day is celebrated every year. For paying attention to our nature World environment day and World water day are celebrated every year. as Sadbhavna Diwas Rallies and Sadbhawna manav shrikhla are made. In the remembrance of the birth anniversary of a great personality and former president named, Dr. Sarvapalli Radhakrishnan Teacher's day is celebrated every year on 5th of September to honor the contributions of the teachers in society, and country. NSS/NCC establishment days are also celebrated with great enthusiasm. As Swami Vivekanand is well known for inspiration of youth, his birthday is celebrated every year as National Youth day all college family start celebrating this day by worshipping his statue situated in college campus . As every festival conveys a message pertaining to our customs, traditional values and mythology, Saraswati pooja is celebrated with great enthusiasm in the campus.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- **Title:** "WE HELP" society
- **The context:** Set up a registered society "WE HELP" in the campus.
- **Objective:** To support financially the deserving poor students without any discrimination.
- **Obstacles faced:** At the beginning of designing the best Practice, some groups of students opposed the idea.
- **Impact:** Some groups of the students also expressed growing apprehension that the funds collected for the purpose would be misused.
- **Resource required:** The College had to overcome the alumni in favor of instituting the "WE HELP".
- **Title:** Science club of the college.
- **The Context:** The initiative was taken up and the activities aim to plan a science project, participate in quiz contest, and receive a lecture from a professional, site visit, study tour.
- **Objective:** To develop a team spirit and the skill to carry out a team project.
- **The Practice:** Model/Poster/quiz are organized and judged by the external experts.
- **Obstacles faced:** At the beginning some group of the student opposed the idea of science club.
- **Impact :** A large number of students intend to join the activities and want to get the benefit of this voluntary initiative.
- **Resource required:** ICT tools financial resources as well as collaboration with other institutions are required.

File Description	Documents
Best practices in the Institutional website	chrome-extension://efaidnbmnnnibpcajpcglclef indmkaj/https://www.pgcollegekawardha.edu.in/newsData/D325.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision of the Institute is to be a leading institution in the field of Higher Education meeting educational research and service needs of society as a model college. In line with the vision statement the institute is committed to provide quality education to its student at an affordable cost and with an urge of continuous development in teaching learning process. The society was facing the problem of jobless growth, The college has started courses of computer education by introducing DCA and PGDCA through its self-finance program. The result of the above decision is that most of the computer related jobs like operator, trainer/ teacher and self-employment like choice center owner etc. in the district Kabirdham are pass out students of our college. The carrier guidance cell of the college has always guided the students that how they crack such examination by organizing seminars, invited talks from professionals of the industry and the faculties who themselves has cracked such examination previously. The result of such effort is that many of our students have got jobs in state government and we are trying to increase the domain so that our students can be made ready for national level examinations. T

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The College envisages following actions in the next academic year:

1. To organize workshop on SWAYAM E Learning
2. Development of more number of ICTtools.
3. Various days celebration
4. Improving Environmental consciousness and culture of green practices among Teachers Students.
5. Accomplishing more number of publications by the faculty members.
6. Women Empowerment programme to be initiated.
7. Science club activities and National science day celebration in a better way
- 8 awareness program on mental health and other health related issues.
- 9 To organize certificate program, and other activities under MoU with different institute.
10. Plan for Organizing National Seminar and webinar In college
11. To organize Alumni meet in a better way.