



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	ACHARYA PANTH SHRI GRINDH MUNI NAAM SAHEB GOVT. P.G. COLLEGE, KAWARDHA DIST KABIRDHAM (C.G)
Name of the head of the Institution	Dr. B.S. CHAUHAN
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07741-232496
Mobile no.	9303806697
Registered Email	govtpgcollege.kawardha@gmail.com
Alternate Email	kawardha.naac@gmail.com
Address	ACHARYA PANTH SHRI GRINDH MUNI NAAM SAHEB GOVT. P.G. COLLEGE, KAWARDHA DIST KABIRDHAM (C.G)Adarsh Nagar ward no 5
City/Town	Kawardha
State/UT	Chhattisgarh

Pincode	491995																		
2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Urban																		
Financial Status	state																		
Name of the IQAC co-ordinator/Director	Dr. Richa Mishra																		
Phone no/Alternate Phone no.	917000458045																		
Mobile no.	7000458045																		
Registered Email	kawardha.iqac@gmail.com																		
Alternate Email	kawardha.naac@gmail.com																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	https://pgcollegekawardha.edu.in/newsData/D38.pdf																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	https://pgcollegekawardha.edu.in/newsData/D41.pdf																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>C</td> <td>56.35</td> <td>2004</td> <td>03-May-2004</td> <td>02-May-2009</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	C	56.35	2004	03-May-2004	02-May-2009
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	C	56.35	2004	03-May-2004	02-May-2009														
6. Date of Establishment of IQAC	16-Jun-2010																		
7. Internal Quality Assurance System																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by	Date & Duration		Number of participants/ beneficiaries																

IQAC		
Training program for non teaching staff	09-Nov-2019 1	24
One day sreminar on Research Methodology	30-Jan-2020 1	33
Training Program on enterprenuorship	26-Aug-2019 3	91
Awareness of ICT	09-Nov-2019 1	28
One day seminar on Negociation skill	16-Nov-2019 1	41
Entrepreneurship awarness and skill development program	03-Dec-2019 3	52
Entrepreneurship awarness and skill development program	20-Jan-2020 3	101
National science day	04-Mar-2020 1	57
National Webinar	29-Jun-2020 1	500
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	2020 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities

No

during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Entrepreneurship programs have been organized. Science club activities, National Science Day celebration. ParentTeacher Meeting organized Alumni Meet organized Departmental Seminar, Guest Lecture Study tour, Organized Workshop on women harassment on workplace

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Training program for teaching and non teaching staff	teaching and non teaching staff were benifited
Career guidance to be provided	students got benifited by the program
Enterprenuorship programs to be organized	Three Enterprenuorship programs were organised.
PARENT TEACHER MEETING	Organised Successfully on February.
ALUMNI MEET PROGRAM	Organised Successfully on March.
Science Club Activities	Organised: Guest Lecture, Model Exhibition/Quiz, National Science Day
Activities for Women Security	Organised workshop : Essay & other awareness activities.
One Day Seminar on Investor Awareness	Organised Successfully on September.
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

30-Jan-2020

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being the affiliated institute, the institute implements the curriculum prescribed by Durg University also the institution strictly adheres to the academic calendar as prescribed by Higher Education Department. Two different structures of courses are functional in the institution Yearly pattern for Undergraduate level and Semester pattern for Post Graduate level. Slightly different approaches are taken for each pattern. At the outset, The Academic in charge conducts meetings with all the Faculties of various streams at the beginning of every academic session. The Blueprint for the whole academic year is prepared to depend upon our resource potentiality, institutional goals, and concern for the students, we impart quality education. For counter checking the progress Bi-monthly meeting is conducted where the Academic in charge verifies the progress with HOD's of various departments and directs the concerned authority to take necessary steps if the deviation is found from the desired plan for example special classes are conducted for the students during vacations or off-hours to compensate for the time lost due to government activities like Legislative or Parliamentary Elections Besides the traditional ways of teaching Teachers are encouraged to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions, seminars, etc. for example in this academic year every department has conducted a Seminar on relevant topics like Impact of Demonetization, etc. where the intellectual spokesperson are invited from other organizations so that the students can understand the nitty-gritty of current policies and events. The Library committee conducts the meeting and takes appropriate decisions regarding the requirement and procurement of books, journals ensuring staff has an opportunity for keeping their skills and expertise up to date and students have appropriate study material so that effective preparation for the exams can be ensured. The institution follows a specific timetable program for the effective delivery of the curriculum. The department council comprising members of the department and two student representatives meets at least once a month to evaluate the progress and suggest means for overcoming the hurdles if, any in achieving the optimum output

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	0	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	0	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	157

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	Project work	18
MA	Geography DISSERTATION/FIELD WORK	12
MA	DISSociology DISSERTATION/FIELD WORK	15
MA	Economics DISSERTATION/FIELD WORK	20
BA	Geography DISSERTATION/FIELD WORK	4
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Feedback is an event that occurs when the output of a system is used as input back into the system as part of a chain of cause and effect. A proper feedback system is a backbone for any organization to move towards Excellency. It requires thorough preparation to initiate, launch and implement the feedback system. Govt. P. G. College Kawartha ensures to collect, analyze and take corrective action for the betterment of students and the institution as well. The feedback is collected from students, Teachers, Alumni, and Parents timely so that proper development can be ensured. Through Feedback form we try to gather views in the matter of curriculum, teaching Schedule, teaching tools, and student assessment. outcomes are discussed for taking improvement measures. Student's feedback is designed in a form in which their opinion on curriculum, Teacher qualities, and their approach towards teaching is given top priority. Apart from that quality and quantity of facilities available to the students are checked through which new instruments can be added and obsolete goods are</p>

replaced or repaired. The student's feedback on staff helps the academic coordinator on taking action on the faculties for improvement. The feedback form is normally collected before the end of the teaching session for annual and semester patterns accordingly so that students can put up their views for the entire session. The teacher's feedback form is collected normally in the last week of February each year in which the teachers provide their views on infrastructure, lab facilities, maintaining discipline among students, curriculum, sports activities and types of equipment, etc. These areas are given specific weightage and thus form a platform through which we can address issues that are more sensitive for the proper functioning of the college. The marks have been allotted to all areas from I to V. 1 being the "worst" and 5 denotes "best". Areas that score the lowest are taken up with top priority for example employment being a key area of interest among the students so the management decided to provide career guidance regularly to students so that they can prepare for the competitive examination and found a niche in the present dynamic job market. Also, each department conducted guest lectures from renowned professionals so that they can clear their doubts and explore new employment opportunities. A feedback system provides clear information for decision-making. It guides students to adapt and adjust their learning strategies. It guides teachers to adapt and adjust teaching to accommodate students learning needs. It guides students to become independent and self-reflective learners and better critics of their own work.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2530	863	7	27	34

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
34	21	3	5	1	3
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In our institution, the mentoring system has been introduced from 2015-2016, for establishing a better and effective relationship between student and teacher and also continuously monitor, counsel, and guide students in an educational and personal matter. All teachers work as mentors for students allotted to them. The students must feel to confident in their mentors. This is a continuous process till the end of the academic career of a student. The aim of the student mentor-ship is – To enhance teacher-student relationships, To enhance student's academic performance and attendance, To minimize student's dropout ratio, To monitor the student's regularity and discipline, To enable the parents to know about the performance of regularity of wards. The IQAC had taken the initiative of implementing the mentoring of students. Students are based on the streams of studies.

Mentors maintain and update the mentoring format after collecting all necessary information. Mentors are expected to offer guidance and counseling as and when required. It is the practice of mentors to meet students individually or in groups. In isolated cases, parents are called for counseling and their special meeting with the principal at the suggestion of the mentor. If a student is identified as having weakness in a particular subject, it is the duty of the mentor to apprise the concerned subject teacher. The system has only been implemented in the last few years. This system has been useful in identifying slow and advanced learners ad through a careful examination of each mentors report the college has organized 'Remedial Classes' in identified topics. Type of mentoring done in our institution are 1. Professional Guidance – Regarding professional goals, selection of career and higher education. 2. Career Advancements – Regarding self-employment, entrepreneurship development, opportunities, morale, honesty, integrity required for career growth. 3. Coursework Specific – Regarding attendance and performance in the present semester and overall performance in the previous semester. 4. Lab Specific – Regarding Do's and Dont's in the lab. Outcomes of the system: (i)The attendance percentage of the students has increase to greater extend. (ii) The number of detainment of students has decrease consistently. (iii) Due to direct communication between mentor and the student, there was good improvement in student-teacher relationship. Data regarding Attendance both Theory and Practical, Academics, Examinations – Theory, Practical, Pre-Semester, University and remarks are all incorporated. Data regarding the Mentee health, Social issues and Action taken by the Mentor is recorded for subsequent follow up. The Mentor-Mentee Program is an innovative program from the start of the journey as a student till the Mentee graduates to become the "Doctor of Tomorrow"

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3550	34	1:104

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
41	9	32	Nil	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Mr. Narendra Kumar Kulmitra	Assistant Professor	Best Nodal Officer (SWEEP) office of the collectorate Dist-Kabirdham C.G.
2019	Dr. Deepti Jangde	Assistant Professor	Best Teacher Honour office of the collectorate Dist-Kabirdham C.G.
2019	Dr. Richa Mishra	Assistant Professor	Best Teacher Honour office of the collectorate

			Dist-Kabirdham C.G.
2019	Mr. Surendra Kumar Mehar	Assistant Professor	Best Teacher Honour office of the collectorate Dist-Kabirdham C.G.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institute is affiliated to Hemchand Yadav University Durg (C.G.), and follows the Examination pattern of the university. Hemchand Yadav University Durg (C.G.) guidelines are strictly adhered to with respect to the evaluation process. There are seven Internal tests conducted. The schedules of internal assessments are communicated to students and faculty in the beginning of the session through the institute academic calendar which is prepared based on the university academic calendar. Examination cell in collaboration with the academic coordinator plans and sets the blue print for the internal evaluation system in the institute. The IQAC monitors and periodically evaluates the activity of the examination cell to ensure the continuous and comprehensive evaluation of the student and timely conduct of the examinations. For the undergraduate courses, monthly examinations are conducted by each department and before the annual examination, a modal examination was taken by the concerned department keeping the syllabus in mind and the examination pattern. In a similar way, pre-semester exams are conducted at the post-graduate level before every semester. The examination manual was adhered to strictly, to ensure that quality was maintained throughout the process of examination and evaluation. Question papers for each course were set in keeping with the blueprint to ensure that the teachers taught the entire module and the assessment of the student . Sessional examination marks were scrutinized and displayed to assess learning outcomes and identify areas of improvement. As the institute operates differently for undergraduate and post-graduate levels same strategy is utilized at different timings for both levels. Examination cell in collaboration with academic coordinator plans and set blueprint for the internal evaluation system in the institute. The IQAC monitors and periodically evaluates the activity of the examination cell to ensure the continuous and comprehensive evaluation of the student and timely conduct of the examinations. For the undergraduate courses, monthly examinations are conducted by each department and before the annual examination, a modal examination was taken by the concerned department keeping the syllabus in mind and the examination pattern. In a similar way, pre-semester exams are conducted at the post-graduate level before every semester. The examination manual was adhered to strictly, to ensure that quality was maintained throughout the process of examination and evaluation. Question papers for each course were set in keeping with the blueprint to ensure that the teachers taught the entire module and the assessment of the student. Sessional examination marks were scrutinized and displayed to assess learning outcomes and identify areas of improvement. Performance of the students in Internal Assessment is used for Faculties to

identify slow and advanced learners in their respective subjects. Slow Learners are encouraged to improve their performance in the future by counseling. Counseling Sessions are used to sort out personal issues, academic and non-academic problems. In the covid-19 pandemic as per instruction of Higher Education C.G. Government and affiliated university, examinations were conducted through online mode.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institution prepared a Calendar as per the schedule prescribed by the affiliating university Hemchand Yadav University Durg C.G. for implementation of Curriculum and participation in Extracurricular and co-curricular activities. As per university rules and regulations, academic activity is run in college throughout the year. At the beginning of the session, the institution prepared an academic calendar to organize the curricular and extracurricular activities in the institution. The schedule of all internal examinations is given in Academic Calendar and the respective teachers convey the details of the same to the students at the beginning of the session. internal assessment examinations are displayed on the notice board in each department. Allocation of Internal Assessment work i.e. Seminar activity, Project Assignment, Theory Assignment, Class tests, Practical assignment, Submission of Internal Assessment work, ICT Lectures, Guest Lectures, Celebration of National Science day, Celebration of various Birth Anniversary, a celebration of weeks like sampling plantation, etc. and special days, Departmental unit tests, Educational tour, Departmental stock verification, various Literacy days, Awareness Programmes and rallies, organizing workshop/seminar activity are planed month-wise and makes implementation on it. As per the academic calendar, Institution follows all the related curricular, Co-curricular, and Extra-curricular activities for better academic work, As per the academic calendar institution Participated in Extracurricular activities like participation Athletics, participation in Youth Festival, Participation Inter-collegiate sport competitions like cricket, kabaddi, chess, badminton table tennis organized by the affiliating university. Besides this institute arrange some curricular and co-curricular actives casually as per the guidelines suggested by the University/Higher Education State Government of Chhattisgarh from time to time. Institute tries to run all the activities as per the academic calendar but some time due to circumstances some events scheduled get change.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://pgcollegekawardha.edu.in/Departments.aspx?dp=Physics>, <https://pgcollegekawardha.edu.in/Departments.aspx?dp=Economics>, <https://pgcollegekawardha.edu.in/Departments.aspx?dp=Commerce>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://pgcollegekawardha.edu.in/newsData/D195.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Three days workshop on entrepreneurship awarness and skill development programme by DST NIMAT	IQAC	26/08/2019
Awareness of ICT	IQAC	09/11/2019
Negotiation skill	IQAC	16/11/2019
Entrepreneurship awarness and skill development program	IQAC	03/12/2019
Entrepreneurship awarness and skill development program	IQAC	20/01/2020
Research Methodology	IQAC	30/01/2020
National Science Day	IQAC	04/03/2020
National Webinar Impact of Covid 19 on Higher Education	IQAC	26/06/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nil	0
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	00	00	00	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

0	0	0
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3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Null

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Null	Null	Null

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	Null

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	00	0	Null	Null	Null	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1401228	1396500

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIL	Nil	Nil	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	107	29000	516	200632	623	229632
Reference Books	343	110970	367	88480	710	199450
Journals	Nil	Nil	2	16000	2	16000
Others (specify)	Nil	Nil	1	1400	1	1400
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	00	00	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	58	2	10	2	0	5	7	10	0
Added	0	0	0	0	0	0	0	0	0
Total	58	2	10	2	0	5	7	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Smart classroom	https://youtu.be/UBao3eZS3-s
Smart classroom	https://youtu.be/qVZgchiHRDU , https://youtu.be/sfaljSGTXk , https://youtu.be/8dqdTuxJkN8 , https://youtu.be/iz7ox90QAJ8

Smart classroom	,https://youtu.be/uM818AXYpGU , https://youtu.be/cvY6G2caEYO , https://youtu.be/_mu7GuTJUiQ_
E - Classroom	https://youtu.be/1USEai9YPnI , https://youtu.be/3wNWO_GD6Cs , https://youtu.be/tOY_9MUJPCo , https://youtu.be/tOY_9MUJPCo
IT Lab	https://youtu.be/uRX10j6OLlg_ , https://youtu.be/WGRPylqbrRrU
E- Classroom	https://youtu.be/H4Sk1PMKuJg , https://youtu.be/7K35GIuJ-Tw
Smart Classroom	https://youtu.be/txVo04wIOkQ_ , https://youtu.be/_XNfygoCAR4

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
609132	600720	1401228	1393738

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received the college as per the requirements in the interest of students. College has 15 classrooms at UG, 06 at PG, (01 room have ICT facilities). Rooms are allotted as per submission of requirement and is used as per prescribed time table. Teachers use teaching aids like LCD, Laptops for teaching. Rooms are taken care properly by Maintenance team. College has 11 Laboratories of various departments. Accordingly Equipments are procured in structured manner and is maintained regularly. Students used as per time table. Safety sign boards are displayed/ first aid box is available. .College has UG/PG centre, managed by qualified Librarians, Library Assistants and supporting staff. Books are selected through recommendations made by faculties, users' requirement, are considered. College has structured circulation policy effectively implemented. Journals/e-consortia are subscribed through agencies.

It is approved by committee/principal based on budget following terms/conditions. Stock verification is done once in 3 years by members appointed by principal/library staff/verification team. It is considered as loss and it is written off by authority. Loss/damage of periodicals is inevitable during postal transit. It is written off. Mutilated/damaged/obsolete volumes are written off, permitted by principal. Library is not responsible for personnel loss. Books are returned/renewed physically in time. Materials can be taken out after proper issue.Sports facilities-to strengthen sports/games/cultural activities, college has GYM at UG campus with shuttle badminton, chess, carom provided. Separate rooms for sports is provided in UG/PG centres Ground is used for NCC/Sports events. Advisory committee suggest/advice on sports matter. As policy, sport students come through recommendations with justification, approved by principal/management. Fee

concession is given for national/international level participants/ SAI/DYESS students approved by committee. Sport Facilities are provided by staff under guidance and is maintained well, under guidance of PED.College has 1 auditorium (state of art) and 1 seminar hall in PG, 1 seminar hall in UG. Log books are maintained and prior intimation/permission is required for using it. Incharge will take care for arrangements, once booked. Electrician and System Admin take care of updating it. It is painted and updated regularly. Laboratory- Record of maintenance account is maintained by lab technicians and supervised by HODs of the concerned departments. Other measures to maintain laboratories are as follows: • The calibration, repairing and maintenance of sophisticated lab equipment's are done by the technicians of related owner enterprises. • There is systematic disposal of waste of all types such as bio-degradable chemical/chemical and e-waste. Library- The requirement and list of books is taken from the concerned departments and HoD's are involved in the process. The finalized list of required books is duly approved and signed by the Principal • To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. • The proper account of visitors (students and staff) on daily basis is maintained.

<https://pgcollegekawardha.edu.in/newsData/D71.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	POST MATRIC SCHOLORSHIP	2411	9996208
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
YOGA	25/06/2020	50	N.A.
BRIDGE COURSE	01/08/2019	20	BCA
REMEDIAL COACHING	17/09/2019	103	ALL DEPARTMENTS

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	CAREER GUIDANCE	100	84	5	Nil

2019	THREE SELF EMPLOYMENT PROGRAMS	Nil	213	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	323	B.A. B.SC B.COM BCA	PHYSICS, SOCIOLOGY, HISTORY, PSYCHOLOGY, ECONOMICS, POLITICAL SCIENCE, GEOGRAPHY, HINDI, ENGLISH MATHS, BOTANY, ZOOLOGY, CHEMISTRY, MICROBIOLOGY, COMPUTER SCIENCE, INFORMATION TECHNOLOGY, BIOTECHNOLOGY,	APSGMNS GOVERNMENT P.G. COLLEGE, KAWARDHA	M.A., M.Sc., M.Com.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	2
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
CHESS COMPETITION	SECTOR LEVEL	54
SPORTS DAY CELEBRATION	INSTITUTION LEVEL	152
ANNUAL DAY CELEBRATION	INSTITUTION LEVEL	338
EK BHARAT SHRESHTHA BHARAT ACTIVITIESPROGRAM	INSTITUTION LEVEL	176
ACTIVITIES ON GANDHI JAYANTI	INSTITUTION LEVEL	134
ACTIVITIES UNDER RED RIBBON CLUB	INSTITUTION LEVEL	73
ANNUAL CULTURAL PROGRAMS	INSTITUTION LEVEL	84
TRAFFIC AWARENESS PROGRAM	INSTITUTION LEVEL	42
NCC DAY CELEBRATION	DISTRICT LEVEL	266
NSS DAY CELEBRATION	INSTITUTION LEVEL	132
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council actively participate in almost all the activities organized by the college. The student council facilitates the admission process at the beginning of the session as the college faces a heavy load of aspirants who seek admission in the college as APSGMNS government P.G. College Kawardha is the only Post Graduate college among 9 colleges present in the district. The student representative is present in important bodies like IQAC, sports committee etc. where the student representative acts as a voice of all students in the college. The demand and views of the students are shared with representatives of the council which is discussed in the meetings of the associations and conclusions are drawn after a discussion on the concerned matter with the principal and the faculties. Various events like social service camps and sports tournaments are arranged by the students in which faculties only supervise the events.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, APSGMNS Govt. P.G. College Kawardha has registered Alumni association . The alumni association of this college has always been with this college giving

all around support and providing refreshing nourishments. It bridges the gap between the new and the old, providing a mutually beneficial environment. It rejuvenates the very roots of the Institution, Ensuring a beautiful future, through interactions between the past and the present. Some of them are also a member of some committees of the college and helps the institution in taking decisions on some important issues. Alumni meets are organized yearly at this institute. They applaud for their accomplishments in life. Students who have excelled in different areas i. e. Administration, Police, education, medical, or banking sectors etc. were invited. The achievers of the college were given the opportunities to share their experiences and motivate other students to follow their footsteps. While interacting with other students they were reminiscent of their college days. The students were grateful to their teachers for playing the role of establishing pillar in their lives and for standing by their side in phase of difficulty. Later the achievers were appreciated for their achievements. In retrospect Alumni of this college have made more significant contributions and they play very important role to the overall development of the college.

5.4.2 – No. of enrolled Alumni:

54

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

alumni meet was organised in the college on 7th march 2020

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College follows the policy of decentralization. The Governing Body delegates all the academic and non-academic decisions based on policy to the college Committee headed by the Principal. The college Committee formulates common working procedures and entrusts the implementation through departments. The department coordinator manages the day to day activities of the department and keeps a track of co-curricular and extra-curricular activities in the College. Other units of the college like sports, arts, library etc. have operational autonomy under the guidance of the various committees/ clubs/ associations and students are involved from various departments in the decision-making process. Annual day celebration: Every year the college in line with the guidelines from the university and higher education department organizes an annual day. In the year 2019-20, the annual day was celebrated in the college enthusiastically by the students and staff on 28/02/2020, the preparation for the same has been allocated to all the staff. A separate committee was formed for stage preparation, catering, cultural events, welcome, stage coordination etc. ? The cultural committee takes the audition for the different programs and selects the programs that are to be presented before the audience. ? The catering committee decides the menu for meals and snacks required by the participants and guests. ? Welcome committee designs and distributes invitation cards to the guests across the town and honour the guest with bouquet and gifts. ? Stage decoration and sitting arrangements were done by a separate committee. In a similar manner, all the necessary 'To Do' list was prepared in the meeting and work is allotted to each and every staff of the college in the best possible manner according to their abilities. Examination: As the year 2020 was stuck by the covid-19 pandemic, conducting offline examination and

evaluation was done in the college it was an uphill task for the college administration. Thus the management has decided that the work should be allocated to the faculties of the respective subject for the evaluation process of the examinations another main challenge for the college administration was collection and arrangement and collection of answer sheets, in charge of the examination department along with the members of the committee followed covid-19 guidelines and divided the students as per the instructions from the higher education department and collected the answer sheet of more than 10,000 students. The lab attendants and peon use to collect answer sheets which were verified by the technicians and clerks (class 3 staff) arranged and bundled with taking due care. These bundles were handed over to the examination in charge who allocates the answer sheet to the respective faculties of the subject and if the teacher of that subject is unavailable in the institution the bundle is sent to the affiliating university for the evaluation process. Thus through participative management, the complete examination process was conducted successfully.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	This year there was increased competition among the students for taking admission in the college, the application for the admission was centralized by the affiliating university i.e. Hemchand Yadav University. In the college the admission process was divided among the faculty members across stream viz. Arts, commerce, Science and computers. The faculties prepare merit list of the students and documents are verified by the faculties and next merit list is issued by the committee till the seats are filled.
Library, ICT and Physical Infrastructure / Instrumentation	As the institute aims at strengthening the library and to enkindle the spark for research work the college has taken the subscription for the following journals in the year 2019-20. Also for making students more aware towards the job market the college has subscribed for employment news. ? Current science journal for 5 years ? Asian journal of computer science and technology 3 years ? Employment news for 3 years As the teaching process was done online in the later part of the academic year the teachers were compelled to take online lectures and the faculties have taken initiatives to use online platforms like google meet, zoom meetings etc.

and have prepared online quiz for the students to get the idea about the understanding of the concept.

Examination and Evaluation

As the entire state was affected from covid-19 pandemic, the examination and evaluation part was modified by the affiliating university and it was instructed that the examination will be conducted online this year and it is the responsibility of the college to provide question paper to the students in the prescribed time. The HOD'S and examination department provided the question paper to the students through all possible means viz. uploading question paper in college website and uploading the same in student's online groups. The evaluation was also done in decentralized way and the responsibility to evaluate answer sheet was given to the college, thus the exam department has arranged and managed to distribute the answer sheet to the competent teachers and get the evaluation done in the stipulated time frame.

Teaching and Learning

As the entire state was affected by COVID-19 pandemic the department of higher education has directed all the faculties to prepare and upload digital content in the website of state government cgschool.in all the teachers has developed e content of their subjects and uploaded in the website mentioned by the department. The students use to refer to the website for their study materials

Curriculum Development

Government PG College, Kawardha is affiliated to Durg university and follows the curriculum and syllabus prescribed by the university for all courses. Affiliated institution are not allowed to design their own curriculum. In every 5 to 6 years' university revise their syllabus and senior faculty members from our college have been the part of curriculum development team appointed by the university and have contributed to curriculum development.

Human Resource Management

As per the instructions by the higher education department the contractual staff of the college was made on hold and thus the work load was shifted on the permanent staff of the college, also many college staff also got

infected from corona virus thus 'work from home' was used as primary strategy for getting the work done. The compensation (remuneration) was made accordingly after the evaluation of work performed by the competent authority. Online training was provided to the staff for making the job done in most efficient manner.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	This year the examination for the college was conducted in online mode. The question paper was distributed among students through the online groups of students, also the question paper was uploaded on the college website from where the students can download the question paper. The evaluation of the answer sheet was done in the college and the marks were uploaded to the university's web portal and the result was displayed on the university's website
Student Admission and Support	This year there was increased competition among the students for taking admission in the college, the online application form was collected by the affiliating university i.e. Hemchand Yadav University and the merit list was prepared by the college and the list was uploaded to the college website
Finance and Accounts	The finance of the college was maintained by district treasury office where the institution has access to know about the allotment of funds, current balances, employees Provident fund/ NPS balances can be known and verified.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	1

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Internal Audit - The college appoints a committee consisting of faculties and clerical staff normally headed by the Professor of commerce department along with other faculties and the clerical staff who have exposure in financial matters constitutes the committee. The audit is done by them every six months which verifies and certifies the transactions taking place in the mentioned period and the report is submitted to the principal. External Audit is conducted in the college from time to time as instructed by the higher education department.</p>

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal

	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	HOD of other departments
Administrative	No	Nil	No	NA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents Teacher meeting organised. feedback collected from parents Report of the students discussed with parents

6.5.3 – Development programmes for support staff (at least three)

A workshop on the use and management of ICT resources was conducted. A workshop on Negotiation Skills was organised.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Video lecture developed by the faculty across all departments. workshop on Research methodology was conducted pdf and Ppt notes prepared and distributed by faculties

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	P.G. SOCIETY should be renewed across all department	29/08/2019	02/09/2019	14/09/2019	15
2019	Career Guidance	02/09/2019	18/12/2019	13/02/2020	25
2019	BLOOD DONATION CAMP	04/12/2020	06/12/2020	06/12/2020	17
2019	Entrepreneurship Program	03/10/2019	03/12/2019	05/12/2019	52
2019	Science Club Activities	24/01/2020	06/02/2020	06/02/2020	63

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the	Period from	Period To	Number of Participants
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programme			Female	Male
PREVENTION OF SEXUAL HARASSMENT OF WOMEN IN WORKPLACE	06/03/2019	06/03/2019	13	25
WISH PROGRAM (LEGAL AWARENESS PROGRAM)	19/11/2019	19/11/2019	21	27

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
10 MW ELECTRICITY IS UTILIZED THROUGH SOLAR ELECTRICITY INSTALLED BY CREDA.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	3
Any other similar facility	Yes	2
Physical facilities	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	3	2	15/11/2019	7	NARWA GARWA GHURWA BARI	NUTRITION LEVEL IN FEMALES, Information about GOVT. POLICIES, Composting, Cleanness Program	52
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct (Student) -PRAVESH VIVARAN PATRIKA	03/06/2019	Plan to arrive to class on time and to stay for the entire class period (or until dismissed) because random arrivals and exits are

disrespectful and distracting. Every student must obtain on admission, the Identity Card which must have his/her photograph attested and wear the identity card on person whenever he/she is on the institute premises, and present it for inspection on demand. Ragging is banned on the institute campus. Anyone found guilty of ragging and /or abetting ragging is liable to be punished as per the directive of the UGC and Govt.

Code of Conduct for Staff

14/10/2019

A staff shall carry out the legitimate academic and administrative decisions taken by the authorities of the college pertaining to his/her sphere of responsibility/duties. A staff shall not discriminate against a student or another working staff on political grounds, race, religion, caste, language or gender or for other reason of an arbitrary or personal nature and shall not incite students/staffs against other students or other staffs, colleagues or administration/Governing body of the College. A staff shall not remain absent from duty without proper sanction of leave except in case of emergency.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
SADBHAVNA DIWAS	20/08/2019	20/08/2019	67
CONSTITUTION DAY	26/11/2019	26/11/2019	54
VOTER AWARENESS DAY	25/01/2020	25/01/2020	74
YOGA DAY	21/06/2019	21/06/2019	47

INTERNATIONAL AIDS DAY	01/12/2019	01/12/2019	82
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

SOLAR POWER ENABLED POWER GENERATION IS INSTALLED BY CREDA AND LED LIGHTING MEANS SUSTAINABLE LIGHTING IN SO MANY WAYS. FIRST, LED LIGHTS SAVE UP TO 90 ENERGY COMPARED TO A TRADITIONAL BULB WITH THE SAME LIGHT OUTPUT. TO AVOID PLASTIC, COLLEGE HAS TAKEN INITIATIVE TO REPLACE PLASTIC BOTTLE WITH CUSTOMIZED DURABLE MATERIAL WATER BOTTLES. TREE PLANTATION PROGRAM CONDUCTED . SWACHHTA PAKHWADA IS CONDUCTED TO CREATE AWARENESS AMONG STUDENTS. FLOWER POT HAS TO MAINTAINED BY THE STUDENTS WHO ARE STUDYING ENVIRONMENT SUBJECT.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICES Title of the practices: Financial aid to the economically backward student by we help society of the college. The Context: The noble objective had its challenging troubles in its design and implementation. Pooling up the required resources was a tough task. After meeting with all concerned the colleges set up a registered society WE HELP on the campus for voluntary donations by teaching staff. The college struggled a lot in deciding the eligibility criteria for the aid. After comprehensive deliberations with teachers, it was decided to extend the benefit to all the poor students who do not have the advantage of govt. or endowment scholarship without any discrimination of caste creed or gender. Verification of the financial backwardness of the aspirants was yet another challenge. Objective: It has been obtained from the profile of students joining various courses of the college that many students are coming from rural areas with low economic backgrounds. Their parents are unable to provide them with sustained financial support. So the noble objectives of the practice are:- To support financially the deserving poor students without any discrimination of caste gender or creed. To inculcate the values of generosity and a sense of social responsibility among the students. The expected outcome is that the students should be able to complete theirs with good marks. The Practice: In the institution, there has been a long history of frequent droughts and famines. Which have ravaged rural life throwing the people into a miserable condition of abject poverty, illiteracy, and ill health. In a situation of such dire poverty, whatever meager resources available are used primarily to make both ends meet. So, sending their children to the town for higher education becomes almost impossible for poor parents in rural areas. In the context of higher education demanding higher amounts of money. Though sometimes, they do venture to admit their children to college in the town, they are unable to give sustained financial support throughout the study because agriculture is not a source of assured income. So, it is evident that without financial support from an external source, rural youth cannot hope to complete their higher studies. Obstacles faced and strategies adopted to overcome them: At the beginning of designing the best practice, some groups of students opposed the idea that the welfare scholarship holders too should be given the opportunity. Impact of the practice: Some groups of the students also expressed growing apprehension that the funds collected for the purpose would be misused as a result most of the staff did not come forward to contribute to the fond. Resource required: The College had to overcome the alumni in favor of instituting the WE HELP society to encourage more students to develop a keen spirit of competition to source the endowment scholarships. About the institution: The principal, APSGMNS Govt. P.G.College, Kawardha Dist. Kabirdham email Id- govtpgcollege.kawardha@gmail.com Website : BEST PRACTICE - II Title of the practice: To inculcate scientific temperament among village youth by

Science club of the college. The Context: The remarkable shift in the job market has brought pressure and responsibility right to the steps of educational institutions. It is well understood that activities to inculcate scientific temperament among villager youth should be part of any teaching program and that it is the skills that make the students employable besides the acquisition of the degrees. Keeping this holy thoughts in mind the initiative was taken up and the activities aim to plan a science project, participate in Quiz contest, receive a lecture from a professional, site visit, study tour for imparting soft skills including communication skills presentation skills personality skills and job skills to help students to remove mental blocks and general scientific temper and social responsibilities Objective: The College provides ample opportunities for students: To develop the sense of working together in a team and the skill to carry out a team project. To assist students in building up their ability to analyze and solve scientific and technological problems. To explain the underlying causes of some environmental problems and offer possible solutions from a range of scientific and technological perspectives. To create awareness about matters like importance of health and hygiene, saving a girl child, pandemic diseases, environment protection, biodiversity etc. To encourage students to participate in such activities which help in their overall development of personality and skill. To provide opportunities, generate scientific temper and social responsibility among students. . The Practice: The In-charge professors voluntarily conduct various activities and provide training to students and equip them with a set of skills necessary to compete in the job market. The professor in charge of the science club suggests topics for Model / Postar preparation which are not directly connected with the syllabus. Students are divided into small groups select a topic of their interest / choice. And prepare models using internet, as well as books in the library. This serves the dual purpose of meeting course requirements for internal projects and also to develop an interest in research among students. Model exhibition is organized and are judged by the external experts. Students are encouraged to participate in quiz competitions, scientific Rangoli making competition, ICT based Hall seminars, Debat competition etc. A part of that workshops, invited talk, site visit and study tours are conducted regularly. Obstacles faced and strategies adopted to overcome them: At the beginning of designing the activities some group of the student opposed the idea of science club that only the science background students should be benefited but our Impact of the Practice: The impact of the program is immense. The confidence among the students in the science club activities is worth mentioning. A large number of students intend to join the activities and want to get the benefit of this voluntary initiative from the professors. Resource required: For science club activities leadership of teachers, Books, ICT tools financial resources as well as collaboration with other institutions are required. About the institution: The principal, APSGMNS Govt. P.G.College, Kawardha Dist. Kabirdham email Id- govtpgcollege.kawardha@gmail.com Website: pgcollegekawardha.edu.in

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://pgcollegekawardha.edu.in/newsData/D194.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the Institute is to be a leading institution in the field of Higher Education meeting educational research and service needs of society as a model college. In line with the vision statement the institute is committed to provide quality education to its student at an affordable cost and with an urge

of continuous development in teaching learning process. As Chhattisgarh is a newly formed state and as compared to other states we lag behind in terms of developed job market and industry exposure that can be provided to the students of APSGMNS Government P.G. College, Kawardha C. G. . The society was facing the problem of jobless growth in more severe form as compared to its peer located in developed cities and other states as well. The college management has come out with the plan of providing the students technical knowledge and the auxiliary knowledge requisite for finding a niche in the job market. The college has started courses of computer education by introducing DCA and PGDCA through its self-finance program and at a nominal cost much lower than its peer institute in the nearby areas of the district. The result of the above decision is that most of the computer related jobs like operator, trainer/ teacher and self-employment like choice center owner etc. in the district Kabirdham are pass out students of our college. Kabirdham is an area where Hindi is prevalent and the people has very limited knowledge which makes it difficult for the students to compete national level exams where proficiency in English is required so the other major area of employment is getting in to state government jobs through CG VYAPAM and state PUBLIC SERVICE COMMISSION exams. The carrier guidance cell of the college has always guided the students that how they crack such examination by organizing seminars, invited talks from professionals of the industry and the faculties who themselves has cracked such examination previously. The result of such effort is that many of our students have got jobs in state government and we are trying to increase the domain so that our students can be made ready for national level examinations. The institution has always aimed to impart values like love and responsibility towards the nation for which NCC and NSS wing of the college has elevated the sense of patriotism among the students and through proper guidance provided the number of recruited candidate in defense services has seen an upward trend.

Provide the weblink of the institution

<https://pgcollegekawardha.edu.in/newsData/D104.pdf>

8.Future Plans of Actions for Next Academic Year

FUTURE PLAN OF ACTION • Online Admission to be started so that better record keeping can be ensured. • Institutions like National Securities and Depository Limited / SEBI / NSE should be invited to college for promotion of financial quotient among students and staff. • Programs like AIDS AWARENESS through Red Ribbon etc. should be organized in the college. • More emphasis to be given in CAREER GUIDANCE • National science to be organized by science club in better way • The Institute aims to provide to staffs for more teaching and learning methods through ICT (Google classroom, Google meet etc.) and thus it is proposed to procure more smart-boards, Projectors and other e-learning infrastructures. • Remedial classes to be enhanced so that more care can be given to weak students. • College building and labs will be renovated, so that increased number of students can be accommodated. • Frequency of conducting Departmental seminar should be increased in each department so that student's communication skills can be improved and they can learn better use of Power Point and other technology. • Association of Alumni and parents needs to be strengthened, thus the institution aims at forming respective committees and provide more support, resources and manpower to the committee for better functioning of the association. • Extension activities i.e. NCC/ NSS/ Sports/ study tour should be encourage to provide competitive edge to the students. Training program will be jointly organized under Mou with Govt. R.V. R. S. Kanya Mahavidlaya Kawardha C.G. for non teaching staffs on laboratory management.